



The Busy BCBA

Fieldwork Supervision

PROGRAM OVERVIEW

The Busy BCBA provides distance supervision to those seeking to sit for their BACB Exam. The goal of online supervision is to be as much like live, in-person supervision as possible. Online supervision requires the candidate to obtain consent from their



site supervisor or employer as well as video recording permission from their client(s).

These videos will be uploaded to a private folder for review from the supervisor for the purpose of observation and feedback. In

keeping with the Behavior Analyst

Certification Board's [Professional and Ethical Compliance Code for Behavior Analysts](#), The

Busy BCBA will only provide supervision in areas of competence. To ensure this, an initial

consultation session is scheduled free of charge to the interested party. During this

session, The Busy BCBA will conduct a needs assessment to determine the appropriate fit

and confirm that the model is appropriate for both parties. Once agreed upon, a contract will be signed.

SUPERVISION PLAN

The candidate will complete a competency self-assessment. Within the first month of supervision, a formal plan for accomplishment will be agreed upon by the candidate and the supervisor. This serves to keep the candidate on track to meet their experience hours in a timely manner. Please keep in mind, there is a maximum allowable limit on experience hours per month. No candidate can submit for more than 130 hours in one month. In addition, no more than 50% of those hours may be

direct implementation of BA services to a client. This formal plan will be reviewed every 250 hours or quarterly, whichever occurs first.

CONFIDENTIALITY

All information discussed in sessions is confidential unless both parties have given consent to disclose information.

DURATION

The average length of supervision 12 months with some continuing far longer than that. Due to the nature of our work, the supervision relationship will be formally evaluated every 250 hours or quarterly at a minimum. At this time, Supervision Contracts are drafted for 6-month durations.

TRADITIONAL STRUCTURE

1. **Initial Enrollment and Pre-Assessment Meeting** - 1 hour (not counted as supervision): We will review your contract, answer specific questions and design a supervision and curriculum plan to meet your unique needs.
2. **Weekly or Bi-Weekly Supervision Meetings** (this schedule will be determined during your initial enrollment meeting): During these regularly scheduled meetings we will review behavior analytic terminology, concepts, and applications according to the most recent edition of the BACB Task List. These meetings will also include discussion and review of research articles, feedback on unrestricted assignments and previously recorded sessions.
3. **Video reviews:** Candidate will self-evaluate two videos and include their scoring sheets with their video uploads. The supervisor will review videos twice per month (consistent with BACB requirements)
4. **Weekly Check-ins:** Once weekly, the candidate will receive a check-in email which should be replied to within 48 hours. Additional communications outside of regular meetings and weekly email check-in may come at an additional fee.

FEE STRUCTURE

Level #1	Weekly Supervision	\$50-75 /hr
	Weekly 60-90 minute meetings Twice monthly video review (up to 1 hour) Comprehensive Supervision Plan (4-6 Goals)	
Level #2	Twice Monthly Supervision (pre-approval needed)	\$150 -200 per meeting
	Bi-Weekly 90-minute (minimum) meetings Bi-Weekly video review (1-hour minimum) Focused Supervision Plan (2-3 goals) **Prerequisite (500+ Experience Hours)	
Add-ons / Overages	Excessive Feedback	\$50/hour (billed in 15-min increments)
	Additional Meetings	\$50/hour

Fee Structure in-effect Nov 2019